

Closing Information

Property Address: _____

Legal Description: _____

Contract Price: _____ Estimated Closing Date: _____

Contract Date: _____ MLS: _____

Listing Company Information:

Agent: _____
Company: _____
Office Phone: _____
Cell Phone: _____
Email: _____

Selling Company Information:

Agent: _____
Company: _____
Office Phone: _____
Cell Phone: _____
Email: _____

Seller Information:

Name(s): _____
Phone(s): _____
Email(s): _____
Other: _____

Termite Company: _____
Termite Phone: _____

Buyer Information:

Name(s): _____
Phone(s): _____
Email(s): _____ Other: _____

Loan Company: _____
Name(s): _____
Cell Phone(s): _____ Email(s): _____

Seller Closing Company

Title Company: _____
Officer: _____ Office: _____
Phone: _____ Email: _____

Buyer Closing Company:

Title Company: _____
Officer: _____ Office: _____
Phone: _____ Email: _____

Additional Closing Instructions

Payment of Closing Costs - Buyer: _____
Seller: _____ Home Warranty: _____
Warranty Company: _____ Cost: _____

Commission Information

Gross Comm: _____ % List: _____ % Selling: _____ %
Gross Comm: \$ _____ List: \$ _____ Selling: \$ _____
Bonus: _____ Paid to: _____

Referral: Yes No
List Side: Yes No
Sale Side: Yes No
Referral to: _____
_____ %

Special Instructions: _____

