

**Residential Property Data Section**

\* Required Fields

\*This get's filled out in it's entirety and is used to generate the listing.

**Privacy**Public/Private:\* Public

Fill in all.

**Location**

Street #:\* \_\_\_\_\_ Street Dir: \_\_\_\_\_ Street Name:\* \_\_\_\_\_

St Suffix: \_\_\_\_\_ St Dir Suffix: \_\_\_\_\_ St Type: \_\_\_\_\_

County:\* \_\_\_\_\_ Town:\* \_\_\_\_\_

Zone:\* \_\_\_\_\_ Zip:\* \_\_\_\_\_ Sec./Area: \_\_\_\_\_

Cross Street:\* \_\_\_\_\_

Development: \_\_\_\_\_ District: NASection: NA Block: NA Lot: NA Zoning: Residential

Adult Community:\* \_\_\_\_\_ Minimum Age: \_\_\_\_\_

School Dist. Name:\* School DistrictHigh School:\* High School Junior Middle School:\* Middle SchoolElementary School: Elementary School**Location Features:** Check what applies...

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Close to Bus      | <input type="checkbox"/> Close to Shops             | <input type="checkbox"/> Privacy           |
| <input type="checkbox"/> Close to Park     | <input type="checkbox"/> Cul-De-Sac                 | <input type="checkbox"/> Protected Wetland |
| <input type="checkbox"/> Close to Railroad | <input type="checkbox"/> Horse Property             | <input type="checkbox"/> Tot Lot           |
| <input type="checkbox"/> Close to School   | <input type="checkbox"/> Near Public Transportation |  |

**Price/Dates**

As a Licensed Realtor you must provide true and accurate information to the consumer, including taxes. By not doing so is a direct violation of MLS Rules, Code of Ethics and DOS regulations. Fines for violations could be up to \$15,000. A list of counties, townships and villages including contact info to verify taxes may be found under MLS/LIBOR Links on the Info Center.

Price Range Listing?:\* No Listing Price:\* Listing priceTaxes (without exemption):\* True Taxes Additional Village Taxes: Village Taxes**Included in Taxes:**

- |                                |   |                                |
|--------------------------------|---|--------------------------------|
| <input type="checkbox"/> Sewer | <input checked="" type="checkbox"/> Trash | <input type="checkbox"/> Water |
|--------------------------------|---|--------------------------------|

Assessed Value: \_\_\_\_\_

**Dates:**Listing Date:\* start date Exp Date:\* end date

# Characteristics Complete all

Style:\* \_\_\_\_\_ Detached/Attached:\* \_\_\_\_\_ # Levels: \_\_\_\_\_  
Rooms\*: \_\_\_\_\_ Total Rms Finished: \_\_\_\_\_  
Bedrooms:\* \_\_\_\_\_ Baths - Full:\* \_\_\_\_\_ Baths - Half\*: \_\_\_\_\_  
# Kitchens:\* \_\_\_\_\_ # Families:\* \_\_\_\_\_  
Permit:\* \_\_\_\_\_ Permit #:\* \_\_\_\_\_

## Units (multi – family only) Only for multi-family

Unit Number: \_\_\_\_\_ Floor Location: \_\_\_\_\_  
Unit Rooms: \_\_\_\_\_ Unit Bedrooms: \_\_\_\_\_  
Unit Baths Full: \_\_\_\_\_ Unit Baths Half: \_\_\_\_\_  
Unit Approximate Sqft: \_\_\_\_\_  
Unit Description: \_\_\_\_\_

### Unit Appliances:

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Dishwasher               | <input type="checkbox"/> Oven/Range   |
| <input type="checkbox"/> Dryer                    | <input type="checkbox"/> Refrigerator |
| <input type="checkbox"/> Energy Star Appliance(s) | <input type="checkbox"/> Washer       |
| <input type="checkbox"/> Microwave                |                                       |

Unit Occupancy: \_\_\_\_\_ Unit Leased: \_\_\_\_\_ Unit Lease End Date: \_\_\_\_\_  
Unit Rent Description: \_\_\_\_\_

# 1Bedrooms: \_\_\_\_\_  
# 2Bedrooms: \_\_\_\_\_  
# 3Bedrooms: \_\_\_\_\_  
# 4Bedrooms: \_\_\_\_\_  
Total Vacancies: \_\_\_\_\_

### Tenant Pays:

- |                                      |                                      |
|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> All Utility | <input type="checkbox"/> Heat        |
| <input type="checkbox"/> Cooking Gas | <input type="checkbox"/> None        |
| <input type="checkbox"/> Electric    | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> Gas         | <input type="checkbox"/> Water       |

# Gas Meters:\* \_\_\_\_\_ # Electric Meters:\* \_\_\_\_\_ # Heat Units: \_\_\_\_\_  
Gross Operating Income: \_\_\_\_\_ Adjusted GOI: \_\_\_\_\_  
Maintenance Expense: \_\_\_\_\_ Fuel Expenses: \_\_\_\_\_  
Insurance Expenses: \_\_\_\_\_ Trash Removal Expenses: \_\_\_\_\_  
Water Expenses: \_\_\_\_\_ Other Expenses: \_\_\_\_\_

### Attic: Check what applies

- |                                   |   |                                      |
|-----------------------------------|---|--------------------------------------|
| <input type="checkbox"/> Dormer   | <input type="checkbox"/> Partial            | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> Finished | <input type="checkbox"/> Partially Finished | <input type="checkbox"/> Unfinished  |
| <input type="checkbox"/> Full     | <input type="checkbox"/> Pull Stairs        | <input type="checkbox"/> Walkup      |
| <input type="checkbox"/> None     | <input type="checkbox"/> Scuttle            |                                      |

Approx Int Square Footage:\* Living Space Sq Ft Square Foot Source:\* ie - floor pan, municipality, etc...

**Basement:\*** Check what applies...

- |  |   |                                      |
|--|---|--------------------------------------|
| <input type="checkbox"/> Bilco Door(s) | <input type="checkbox"/> None               | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> Crawl         | <input type="checkbox"/> Opt                | <input type="checkbox"/> Slab        |
| <input type="checkbox"/> Finished      | <input type="checkbox"/> Partial            | <input type="checkbox"/> Unfinished  |
| <input type="checkbox"/> Full          | <input type="checkbox"/> Partially Finished | <input type="checkbox"/> Walk Out    |

**Interior Features:** Check what applies...

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> 1st Fl Master Bedroom          | <input type="checkbox"/> Guest Quarters            | <input type="checkbox"/> Sauna/Steam Room    |
| <input type="checkbox"/> 1st Floor Bedrm                | <input type="checkbox"/> Hardwood Floors As Seen   | <input type="checkbox"/> Security System     |
| <input type="checkbox"/> ADA Inside                     | <input type="checkbox"/> Home Office               | <input type="checkbox"/> Sky Light           |
| <input type="checkbox"/> Cathedral/Vaulted/High Ceiling | <input type="checkbox"/> Legal Accessory Apartment | <input type="checkbox"/> Sprinkler Fire Sys  |
| <input type="checkbox"/> Den/Family Room                | <input type="checkbox"/> Lr/Dr                     | <input type="checkbox"/> Storage             |
| <input type="checkbox"/> Eat in Kitchen                 | <input type="checkbox"/> L-Shaped Dining Room      | <input type="checkbox"/> Walk In Closet      |
| <input type="checkbox"/> Elevator                       | <input type="checkbox"/> Marble Bath               | <input type="checkbox"/> Walk Out Basement   |
| <input type="checkbox"/> Exercise Room                  | <input type="checkbox"/> Marble Countertops        | <input type="checkbox"/> Wall To Wall Carpet |
| <input type="checkbox"/> Formal Dining Room             | <input type="checkbox"/> Master Bath               | <input type="checkbox"/> Wetbar              |
| <input type="checkbox"/> Foyer                          | <input type="checkbox"/> Pantry                    | <input type="checkbox"/> Wood Burning Stove  |
| <input type="checkbox"/> Granite Countertops            | <input type="checkbox"/> Powder Room               |  |

**Included:** Check what applies...

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> A/C Units                | <input type="checkbox"/> Flat Screen TV Bracket | <input type="checkbox"/> Second Dryer             |
| <input type="checkbox"/> Air Filter System        | <input type="checkbox"/> Freezer                | <input type="checkbox"/> Second Freezer           |
| <input type="checkbox"/> Alarm System             | <input type="checkbox"/> Front Gate             | <input type="checkbox"/> Second Refrigerator      |
| <input type="checkbox"/> Attic Fan                | <input type="checkbox"/> Garage Door Opener     | <input type="checkbox"/> Second Stove             |
| <input type="checkbox"/> Awning                   | <input type="checkbox"/> Garage Remote          | <input type="checkbox"/> Second Washer            |
| <input type="checkbox"/> B/I Audio/Visual Equip   | <input type="checkbox"/> Gas Grill              | <input type="checkbox"/> See Remarks              |
| <input type="checkbox"/> B/I Shelves              | <input type="checkbox"/> Gas Tank               | <input type="checkbox"/> Shades/Blinds            |
| <input type="checkbox"/> Basketball Hoop          | <input type="checkbox"/> Generator              | <input type="checkbox"/> Shed                     |
| <input type="checkbox"/> Bread Warmer             | <input type="checkbox"/> Greenhouse             | <input type="checkbox"/> Solar Panels Leased      |
| <input type="checkbox"/> Ceiling Fan              | <input type="checkbox"/> Hot Tub                | <input type="checkbox"/> Solar Panels Owned       |
| <input type="checkbox"/> Central Vacuum           | <input type="checkbox"/> Humidifier             | <input type="checkbox"/> Speakers Indoor          |
| <input type="checkbox"/> Chandelier(s)            | <input type="checkbox"/> Intercom               | <input type="checkbox"/> Speakers Outdoor         |
| <input type="checkbox"/> Compactor                | <input type="checkbox"/> Lawn Maint Equip       | <input type="checkbox"/> Stained Glass Window     |
| <input type="checkbox"/> Convection Oven          | <input type="checkbox"/> Light Fixtures         | <input type="checkbox"/> Storm Windows            |
| <input type="checkbox"/> Cook Top                 | <input type="checkbox"/> Low Flow fixtures      | <input type="checkbox"/> TV Dish                  |
| <input type="checkbox"/> Craft/Table/Bench        | <input type="checkbox"/> Mailbox                | <input type="checkbox"/> Video Cameras            |
| <input type="checkbox"/> Curtains/Drapes          | <input type="checkbox"/> Microwave              | <input type="checkbox"/> Wall Oven                |
| <input type="checkbox"/> Dehumidifier             | <input type="checkbox"/> Nanny Cam/Comp Serv    | <input type="checkbox"/> Wall to Wall Carpet      |
| <input type="checkbox"/> Dishwasher               | <input type="checkbox"/> Oven/Range             | <input type="checkbox"/> Washer                   |
| <input type="checkbox"/> Disposal                 | <input type="checkbox"/> Pellet Stove           | <input type="checkbox"/> Water Conditioner Owned  |
| <input type="checkbox"/> Door Hardware            | <input type="checkbox"/> Playset                | <input type="checkbox"/> Water Conditioner Rented |
| <input type="checkbox"/> Dryer                    | <input type="checkbox"/> Pool Equip/Cover       | <input type="checkbox"/> Whirlpool Tub            |
| <input type="checkbox"/> Energy Star Appliance(s) | <input type="checkbox"/> Refrigerator           | <input type="checkbox"/> Whole House Ent. Syst    |
| <input type="checkbox"/> Entertainment Cabinets   | <input type="checkbox"/> Screens                | <input type="checkbox"/> Wine Cooler              |
| <input type="checkbox"/> Fireplace Equip          | <input type="checkbox"/> Second Dishwasher      | <input type="checkbox"/> Woodburning Stove        |

Fill out...

# Fireplaces:\* \_\_\_\_\_ Approx Year Built:\* **Year Built** \_\_\_\_\_

Year Built Exception: \_\_\_\_\_ New Construction:\* \_\_\_\_\_

Year Renovated: \_\_\_\_\_ Appearance: \_\_\_\_\_

## Rooms

| <u>Level</u> | <u>Type</u> | <u>Description</u> |
|--------------|-------------|--------------------|
| *            | *           | *                  |
|              |             |                    |
|              |             |                    |
|              |             |                    |
|              |             |                    |
|              |             |                    |
|              |             |                    |

## Exterior/Util

**Construction:\*** Check what applies...

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Advanced Framing Technique | <input type="checkbox"/> Frame                    | <input type="checkbox"/> Manufactured      |
| <input type="checkbox"/> Batt Insulation            | <input type="checkbox"/> HERS                     | <input type="checkbox"/> Modular           |
| <input type="checkbox"/> Block                      | <input type="checkbox"/> Insulated Concrete Forms | <input type="checkbox"/> NAHB Green-Bronze |
| <input type="checkbox"/> Blown-In Insulation        | <input type="checkbox"/> LEED                     | <input type="checkbox"/> NAHB Green-Gold   |
| <input type="checkbox"/> Brick                      | <input type="checkbox"/> LEED-Gold                | <input type="checkbox"/> NAHB Green-Silver |
| <input type="checkbox"/> Cellulose Insulation       | <input type="checkbox"/> LEED-Platinum            | <input type="checkbox"/> Other/See Remarks |
| <input type="checkbox"/> Energy Star                | <input type="checkbox"/> LEED-Silver              | <input type="checkbox"/> Post and Beam     |
| <input type="checkbox"/> Fiberglass Insulation      | <input type="checkbox"/> Log                      |  |

### Siding:

- |                                   |   |  |                                |
|-----------------------------------|---|--|--------------------------------|
| <input type="checkbox"/> Aluminum | <input type="checkbox"/> Cedar Shake          | <input type="checkbox"/> Masonry           | <input type="checkbox"/> T111  |
| <input type="checkbox"/> Asbestos | <input type="checkbox"/> Clap Board           | <input type="checkbox"/> Other/See Remarks | <input type="checkbox"/> Vinyl |
| <input type="checkbox"/> Block    | <input type="checkbox"/> Concrete Fiber Board | <input type="checkbox"/> Shingle           | <input type="checkbox"/> Wood  |
| <input type="checkbox"/> Brick    | <input type="checkbox"/> Hardiplank           | <input type="checkbox"/> Stone             |                                |
| <input type="checkbox"/> Cedar    | <input type="checkbox"/> Log                  | <input type="checkbox"/> Stucco            |                                |

**Building Features:** Check and fill out what applies...

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Above Ground Pool        | <input type="checkbox"/> Fire Escape           | <input type="checkbox"/> Security System          |
| <input type="checkbox"/> Cable                    | <input type="checkbox"/> Fireplace             | <input type="checkbox"/> Solar Panels Leased      |
| <input type="checkbox"/> Common Laundry           | <input type="checkbox"/> Handicapped           | <input type="checkbox"/> Solar Panels Owned       |
| <input type="checkbox"/> Existing Screens         | <input type="checkbox"/> Hardwood Floors Exist | <input type="checkbox"/> Water Conditioner Owned  |
| <input type="checkbox"/> Existing Storms          | <input type="checkbox"/> In Ground Pool        | <input type="checkbox"/> Water Conditioner Rented |
| <input type="checkbox"/> Existing Thermal Windows | <input type="checkbox"/> Master Bath           |   |

Building Size: \_\_\_\_\_ Driveway:\* \_\_\_\_\_ # Parking Spaces: \_\_\_\_\_

**Parking:\*** Check and fill out what applies...

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> 1 Car Attached  | <input type="checkbox"/> Assigned       | <input type="checkbox"/> Lot Parking        | <input type="checkbox"/> Private Parking   |
| <input type="checkbox"/> 1 Car Detached  | <input type="checkbox"/> Attached       | <input type="checkbox"/> No Garage          | <input type="checkbox"/> Public Parking    |
| <input type="checkbox"/> 2 Car Attached  | <input type="checkbox"/> Carport        | <input type="checkbox"/> No Parking         | <input type="checkbox"/> Storage           |
| <input type="checkbox"/> 2 Car Detached  | <input type="checkbox"/> Common         | <input type="checkbox"/> None               | <input type="checkbox"/> Street Parking    |
| <input type="checkbox"/> 3 Car Attached  | <input type="checkbox"/> Covered        | <input type="checkbox"/> Off-Site Parking   | <input type="checkbox"/> Tandem            |
| <input type="checkbox"/> 3 Car Detached  | <input type="checkbox"/> Detached       | <input type="checkbox"/> Off-Street Parking | <input type="checkbox"/> Unassigned        |
| <input type="checkbox"/> 4+ Car Attached | <input type="checkbox"/> Driveway       | <input type="checkbox"/> Other/See Remarks  | <input type="checkbox"/> Under Home/Ground |
| <input type="checkbox"/> 4+ Car Detached | <input type="checkbox"/> Garage Parking | <input type="checkbox"/> Party              | <input type="checkbox"/> Waitlist          |

Lot Size:\* \_\_\_\_\_ Lot Size Units:\* \_\_\_\_\_ Lot Sq Footage:\* \_\_\_\_\_

**Lot Description:** Check what applies...

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> Borders State Land | <input type="checkbox"/> Historic District | <input type="checkbox"/> Possible Sub Division | <input type="checkbox"/> Stone/Brick Wall |
| <input type="checkbox"/> Corner Lot         | <input type="checkbox"/> Level             | <input type="checkbox"/> Restrictions          | <input type="checkbox"/> Wooded           |
| <input type="checkbox"/> Easement           | <input type="checkbox"/> Partly Wooded     | <input type="checkbox"/> Sloping               |   |

**Lot Exposure:** Check what applies...

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Exposure East       | <input type="checkbox"/> Exposure North West | <input type="checkbox"/> Exposure South West |
| <input type="checkbox"/> Exposure North      | <input type="checkbox"/> Exposure South      | <input type="checkbox"/> Exposure West       |
| <input type="checkbox"/> Exposure North East | <input type="checkbox"/> Exposure South East |  |

**Exterior Features:** Check and fill out what applies...

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Above Ground Pool | <input type="checkbox"/> Fenced Yard     | <input type="checkbox"/> Porch              |
| <input type="checkbox"/> ADA Access        | <input type="checkbox"/> Fencing         | <input type="checkbox"/> Private Entrance   |
| <input type="checkbox"/> Additional Land   | <input type="checkbox"/> Gated Community | <input type="checkbox"/> Private Roof       |
| <input type="checkbox"/> Balcony           | <input type="checkbox"/> Heated Parking  | <input type="checkbox"/> Riding Ring        |
| <input type="checkbox"/> Basketball Court  | <input type="checkbox"/> In Ground Pool  | <input type="checkbox"/> Roof Deck          |
| <input type="checkbox"/> Deck              | <input type="checkbox"/> New Windows     | <input type="checkbox"/> Sprinkler Lawn Sys |
| <input type="checkbox"/> Fenced            | <input type="checkbox"/> Patio           | <input type="checkbox"/> Tennis             |

**Other Structures:**

- |   |
|---|
| <input type="checkbox"/> Barn(s)        |
| <input type="checkbox"/> Greenhouse     |
| <input type="checkbox"/> Out Building   |
| <input type="checkbox"/> Stable/Paddock |
| <input type="checkbox"/> Workshop       |

Garbage Removal: Municipal

**Check what applies...**

**View:**

- Bridge View
- City View
- Mountain Views
- Open View
- Park View
- Scenic View
- Skyline View
- View

**Waterfront Features:**

- |                                       |  |                                       |
|---------------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Bay          | <input type="checkbox"/> Lake                | <input type="checkbox"/> River        |
| <input type="checkbox"/> Beach        | <input type="checkbox"/> Lake Association    | <input type="checkbox"/> River Views  |
| <input type="checkbox"/> Beach Rights | <input type="checkbox"/> Lake Rights         | <input type="checkbox"/> Sound        |
| <input type="checkbox"/> Bulkhead     | <input type="checkbox"/> Lake Views          | <input type="checkbox"/> Water Access |
| <input type="checkbox"/> Canal        | <input type="checkbox"/> Lake/Pond/Stream    | <input type="checkbox"/> Water Other  |
| <input type="checkbox"/> Creek        | <input type="checkbox"/> Lakefront           | <input type="checkbox"/> Water View   |
| <input type="checkbox"/> Dock/Mooring | <input type="checkbox"/> Motor Boats Allowed | <input type="checkbox"/> Waterfront   |
| <input type="checkbox"/> Harbor       | <input type="checkbox"/> Ocean               |                                       |
| <input type="checkbox"/> Inlet        | <input type="checkbox"/> Pond                |                                       |

Water Frontage: How many linier feet of water frontage?

**Utilities:** Check and fill out what applies...

# Heating Zones: \_\_\_\_\_

**Heating Fuel:\***

- |                                      |  |
|--------------------------------------|--|
| <input type="checkbox"/> Coal        | <input type="checkbox"/> Oil Above Ground  |
| <input type="checkbox"/> Electric    | <input type="checkbox"/> Oil Below Ground  |
| <input type="checkbox"/> Kerosene    | <input type="checkbox"/> Other/See Remarks |
| <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Propane           |
| <input type="checkbox"/> None        | <input type="checkbox"/> Solar             |
| <input type="checkbox"/> Oil         | <input type="checkbox"/> Wood              |

**Heating Type:\***

- |  |   |
|--|---|
| <input type="checkbox"/> Base Board          | <input type="checkbox"/> Heat Recovery System |
| <input type="checkbox"/> Electric            | <input type="checkbox"/> Hot Water            |
| <input type="checkbox"/> Energy Star Unit(s) | <input type="checkbox"/> Hydro Air            |
| <input type="checkbox"/> Forced Air          | <input type="checkbox"/> None                 |
| <input type="checkbox"/> Geothermal          | <input type="checkbox"/> Other                |
| <input type="checkbox"/> Gravity Hot Air     | <input type="checkbox"/> Passive Solar        |
| <input type="checkbox"/> Heat Pump Air       |   |

Separate Hot Water Heater: \_\_\_\_\_

**Sewer:\*** Check what applies...

- |                                    |   |  |
|------------------------------------|---|--|
| <input type="checkbox"/> Cesspool  | <input type="checkbox"/> None               | <input type="checkbox"/> Septic Above Ground |
| <input type="checkbox"/> Community | <input type="checkbox"/> Others/See Remarks | <input type="checkbox"/> Septic Approved     |
| <input type="checkbox"/> Municipal | <input type="checkbox"/> Septic             | <input type="checkbox"/> Sewer               |

**A/C:\*** Check what applies...

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Air Purification System | <input type="checkbox"/> Energy Star Unit(s)  | <input type="checkbox"/> SEER Rating 12+ |
| <input type="checkbox"/> Central                 | <input type="checkbox"/> Geothermal           | <input type="checkbox"/> Wall Units      |
| <input type="checkbox"/> Ductless                | <input type="checkbox"/> High Pressure System | <input type="checkbox"/> Window Units    |
| <input type="checkbox"/> Ductwork                | <input type="checkbox"/> Individual           | <input type="checkbox"/> Yes             |
| <input type="checkbox"/> Energy Star CAC         | <input type="checkbox"/> None                 |  |

**Hotwater:\*** Check what applies...

- |   |  |
|---|--|
| <input type="checkbox"/> Electric Stand Alone | <input type="checkbox"/> On Demand     |
| <input type="checkbox"/> Fuel Oil Stand Alone | <input type="checkbox"/> See Remarks   |
| <input type="checkbox"/> Gas Stand Alone      | <input type="checkbox"/> Solar Thermal |
| <input type="checkbox"/> Indirect Tank        | <input type="checkbox"/> Tankless Coil |
| <input type="checkbox"/> None                 |  |

**Water Description:\*** Check what applies...

- |                                       |  |
|---------------------------------------|--|
| <input type="checkbox"/> Community    | <input type="checkbox"/> Other/See Remarks |
| <input type="checkbox"/> Drilled Well | <input type="checkbox"/> Private           |
| <input type="checkbox"/> Dug Well     | <input type="checkbox"/> Shared            |
| <input type="checkbox"/> Municipal    | <input type="checkbox"/> Spring            |
| <input type="checkbox"/> None         |  |

**Green Features:** Check what applies...

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Double Pane Windows      | <input type="checkbox"/> Energy Star Water Heater   | <input type="checkbox"/> Programmable Thermostat |
| <input type="checkbox"/> Energy Star Dishwasher   | <input type="checkbox"/> Energy Star Windows        | <input type="checkbox"/> Solar Panels            |
| <input type="checkbox"/> Energy Star Doors        | <input type="checkbox"/> Geothermal Water Heater    | <input type="checkbox"/> Solar Pool Cover        |
| <input type="checkbox"/> Energy Star Dryer        | <input type="checkbox"/> Gray Water System          | <input type="checkbox"/> Solar Water Heater      |
| <input type="checkbox"/> Energy Star Furnace      | <input type="checkbox"/> Green Certified            | <input type="checkbox"/> Storm Doors             |
| <input type="checkbox"/> Energy Star Refrigerator | <input type="checkbox"/> Insulated Doors            | <input type="checkbox"/> Tankless Water Heater   |
| <input type="checkbox"/> Energy Star Skylight(s)  | <input type="checkbox"/> Insulated Windows          | <input type="checkbox"/> Triple Thermo Windows   |
| <input type="checkbox"/> Energy Star Stove        | <input type="checkbox"/> Low Flow Showers/Fixtures  | <input type="checkbox"/> Windmill                |
| <input type="checkbox"/> Energy Star Washer       | <input type="checkbox"/> Low Flow/Dual Flush Toilet |  |

HERS Index Score: \_\_\_\_\_

## Owner/Broker

Owner:\* Seller's Name(s) Status/Showing Phone:\* 855-746-9949  
Listing Agent:\* Your Name Listing Agent Phone#: Your Mobile  
Co-Listing Agent: \_\_\_\_\_ Co-Listing Agent Phone#: \_\_\_\_\_

Seller Agency Compensation:\* 2 Buyer Agency Compensation:\* 2  
Broker Agency Compensation:\* 2 \*Use same numbers from listing agreement.  
Agreement Type:\* Exclusive Right Negotiate Direct:\* N Offer Presentation:\* N  
Occupancy: On Title  
Show Instructions: Enter show instructions... ie, Listing Agent will accompany all showing.  
Lockbox: Y/N? Access for Showing: LA Owner Financing: No

## Remarks/Misc

Broker Remarks (Info for Realtors): Comments that only other agents can see. For example, "please email preapproval prior to showings"

Directions:\* Provide local directions to the property

Public Remarks is for description only. No name, PH#, refer to agent, office, status, etc.

Public Remarks (Info for consumers): Write an attractive description of the property. This is the description the whole world sees. Do not describe anything other than the property/house. Nothing about schools, taxes, etc...

Rent Income:: N/A Also For Rent:\* N Rental Price: N/A

**Excluded:** Check what the owner does NOT want to include in the sale.

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> A/C Units               | <input type="checkbox"/> Dishwasher                | <input type="checkbox"/> Hot Tub               |
| <input type="checkbox"/> Air Filter              | <input type="checkbox"/> Disposal                  | <input type="checkbox"/> Humidifier            |
| <input type="checkbox"/> Alarm System            | <input type="checkbox"/> Door Hardware             | <input type="checkbox"/> Intercom              |
| <input type="checkbox"/> Awnings                 | <input type="checkbox"/> Dryer                     | <input type="checkbox"/> Lap Pool              |
| <input type="checkbox"/> B/I Audio/Visual Equip  | <input type="checkbox"/> Entertainment Cabinets    | <input type="checkbox"/> Lawn Maint Equip      |
| <input type="checkbox"/> B/I Shelves             | <input type="checkbox"/> Fireplace Equipment       | <input type="checkbox"/> Mailbox               |
| <input type="checkbox"/> Basketball Hoop         | <input type="checkbox"/> Flat Screen TV Bracket    | <input type="checkbox"/> Microwave Oven        |
| <input type="checkbox"/> Bread Warmer            | <input type="checkbox"/> Freezer                   | <input type="checkbox"/> Nanny Cam/Comp Serv   |
| <input type="checkbox"/> Ceiling Fan             | <input type="checkbox"/> Front Gate                | <input type="checkbox"/> Pellet Stove          |
| <input type="checkbox"/> Chandelier(s)           | <input type="checkbox"/> Garage Door Opener        | <input type="checkbox"/> Playset               |
| <input type="checkbox"/> Compactor               | <input type="checkbox"/> Garage Remote             | <input type="checkbox"/> Pool Above Ground     |
| <input type="checkbox"/> Convection Oven         | <input type="checkbox"/> Gas Tank                  | <input type="checkbox"/> Pool Equipt/Cover     |
| <input type="checkbox"/> Craft/Table/Bench       | <input type="checkbox"/> Generator                 | <input type="checkbox"/> Refrigerator          |
| <input type="checkbox"/> Curtains/Drapes         | <input type="checkbox"/> Greenhouse                | <input type="checkbox"/> Screens               |
| <input type="checkbox"/> Dehumidifier            | <input type="checkbox"/> Grill                     | <input type="checkbox"/> Second Dishwasher     |
| <input type="checkbox"/> Second Dryer            | <input type="checkbox"/> Selected Window Treatment | <input type="checkbox"/> Video Cameras         |
| <input type="checkbox"/> Second Freezer          | <input type="checkbox"/> Shades/Blinds             | <input type="checkbox"/> Wall To Wall Carpet   |
| <input type="checkbox"/> Second Refrigerator     | <input type="checkbox"/> Shed                      | <input type="checkbox"/> Washer                |
| <input type="checkbox"/> Second Stove            | <input type="checkbox"/> Speakers Indoor           | <input type="checkbox"/> Water Conditioner     |
| <input type="checkbox"/> Second Washer           | <input type="checkbox"/> Speakers Outdoor          | <input type="checkbox"/> Water Softner         |
| <input type="checkbox"/> See Remarks             | <input type="checkbox"/> Stained Glass Window      | <input type="checkbox"/> Whole House Ent. Syst |
| <input type="checkbox"/> Selected Light Fixtures | <input type="checkbox"/> Storm Windows             | <input type="checkbox"/> Wine Cooler           |
| <input type="checkbox"/> Selected Plantings      | <input type="checkbox"/> TV Dish                   | <input type="checkbox"/> Wood Stove            |

**Modifications/Exclusions:\***

- |   |   |
|---|---|
| <input type="checkbox"/> M1 Buyer Exclusions        | <input type="checkbox"/> M7 Insufficiency of Funds  |
| <input type="checkbox"/> M2 Agent Exclusions        | <input type="checkbox"/> M7A Litigation Policy      |
| <input type="checkbox"/> M3 IAW                     | <input type="checkbox"/> M7B Litigation Policy      |
| <input type="checkbox"/> M4 Commission Modification | <input type="checkbox"/> M8 Short Sale Notification |
| <input type="checkbox"/> M6 Disclosure of Ownership | <input checked="" type="checkbox"/> None            |

Supersedes:\*  N  Supersedes ML#: \_\_\_\_\_ REO:\*  N

Auction Listing:  N  Auction Terms Sale Listing:  N  Contract Vendee Listing:  N

Do you want to display the address on the internet:\*  Y

Send Listing to Realtor.com:  Y



# Open House

---

Type: Public

Date: Open House Date (If you have one picked)

Begin: Start time

End: End time

Refreshments: N

Description:

By signing this Property Data Form, Owner(s) acknowledges that Owner(s) read the form in its entirety and affirms to the best of their knowledge, recollection, or ability that the information contained therein is true and accurate as of the date Owner(s) signs the form. Should Owner(s) acquire knowledge which changes any of the information contained on this form, Owner(s) must immediately notify Listing Broker of such changes in writing.

By: Seller's Name(s)  
(Owner)

Signature of Seller(s)  
(Owner)

Date  
(Date)